

Instructions for filling out the applications for temporary designated airspace

10 February 2021

This guide should be used to complete the following electronic forms completed with ÁNYK Framework Software:

- a) form HMEIR_HMALF_02, called *Általános eseti légtér igénylés*,
- b) form HMEIR_HMALF_03, called *Egyszerűsített eseti légtér igénylés*,
- c) form HMEIR_HMALF_04, called *Hiánypótlás eseti légtér igényléshez*,
- d) form HMEIR_HMALF_05, called *Eseti légtér igénylés visszavonása*.

The electronic forms does not have a built-in filling guide, although error messages associated with given fields may help to fill it out correctly.

The forms must be filled in according to the rules of Hungarian spelling.

General application **Általános eseti légtér igénylés** **HMEIR_HMALF_02**

The application is divided into five sections, covering contact details of the applicant, the person responsible for application and the person or service responsible for air traffic management (A), the spatial and temporal extent of the temporary designated airspace requested (B), the temporary designated airspace usage related information (C), the annexes attached (D) and the related statements of the applicant (E).

Section A

List of fields

Details of the applicant: A kérelmező adatai:

Name [of applicant]: Név:

Address [of applicant]: Cím:

Telephone number [of applicant]: Telefonszám:

Email Address [of applicant]: E-mail Cím:

Details of the natural person responsible for application: A légtérigénylő személy adatai:

Name
[of person responsible for application]: Név:

Address
[of person responsible for application]: Cím:

Telephone number [of person responsible for application]:	Telefonszám:
Details of natural person or service, responsible for air traffic management:	A légtérben a légiforgalom szervezéséért felelős személy vagy szolgálat adatai:
Same as natural person, responsible for application	A légtérigénylő személlyel megegyező
Name [of person or service, responsible for air traffic management]:	Név:
Address [of person or service, responsible for air traffic management]:	Cím:
Telephone number [of person or service, responsible for air traffic management]:	Telefonszám:

The fields provided in this section shall be completed as appropriate for the applicant, the person responsible for application and the person or service responsible for air traffic management. In cases when the person responsible for application and the person or service responsible for air traffic management is the same natural person, the latter might be omitted when ticking checkbox "Same as natural person, responsible for application" (A légtérigénylő személlyel megegyező).

The applicant may be a natural person or a business entity. Input fields marked with an asterisk are required. The applicant ([Kérelmező adatai] Név) entered in Section A of application must be the same as the person submitting the application at the Client Gate (Ügyfélkapu), Office Gate (Hivatali Kapu), Company Gate (Cégkapu), otherwise the application must be accompanied by a power of attorney.

Section B

List of fields

WGS 84 geographical coordinates of a polygonal airspace (degrees, minutes and seconds)	A sokszög alapú légtér sarokpontjainak WGS-84 rendszerű földrajzi koordinátái (fok, perc, fokmásodperc)
Latitude	Földrajzi szélesség
Longitude	Földrajzi hosszúság
N (North)	É (észak)
E (East)	K (kelet)

WGS 84 geographical coordinates of the centre of a circular airspace (degrees, minutes and seconds) and its radius (in meters)	A kör alapú légtér középpontjának WGS-84 rendszerű földrajzi koordinátái (fok, fokperc, fokmásodperc) és sugara (méter)
Radius	R
Intended date (dates) of use, start and end time	A légtér igénybevétel dátuma, a kezdés és befejezés időpontja
Daily	Naponta
Lower limit of the airspace	A légtér alsó határának magassága
Ground level (0m above ground level)	Földfelszín (0 m AGL)
Above main sea level (in feet)	AMSL (láb)
Flight level (FL)	Flight level (FL)
Upper limit of the airspace	A légtér felső határának magassága
Above ground level (in meters)	AGL (méter)
Above main sea level (in feet)	AMSL (láb)
Flight level (FL)	Flight level (FL)

The geographical coordinates of the airspace shall be expressed in degrees, minutes and seconds, using World Geodetic System WGS 84, such as 46°35'28"É 19°42'45"K, where letter É means North, and letter K means East. Depending on the shape of the airspace base, this can be done as detailed below.

If the requested airspace is polygonal, all corner points are required in WGS 84 geographic coordinates. The coordinates must be entered in order, so that they cover the desired area. If the order is entered incorrectly, the intended airspace will not have the desired shape or the edges may intersect. In that case, the resulting temporary designated airspace cannot be designated. Only the integers from 0 to 59 can be entered in the input fields of minutes and seconds.

If the requested airspace is circular, it is necessary to specify its centre in WGS 84 geographic coordinates and assign a distance that represents the radius of the circle in meters. Only the integers from 0 to 59 can be entered in the input fields of minutes and seconds.

There are two ways of specifying the intended period of use of the temporary designated airspace (the beginning and the end of the airspace use), which cannot be combined with each other. A maximum of 2 periods can be requested, this can be done as detailed below:

- in the case of continuous usage, the start and end dates must also include the start and end times; or
- in case of intermittent use within a day, the start and end dates are not to be filled for the start and end dates, but the "Daily" (Naponta) checkbox must be ticked and the start and end times must be entered in the following input fields.

Dates shall be given in year, month and day (YYYY.MM.DD) format. Times shall be given in Universal Time Coordinated (UTC) such as 12:00 UTC - 14:00 UTC.

A maximum of 7 calendar days are allowed between the first start date and the last end date.

When specifying the lower and upper airspace limits, one checkbox per line shall be selected. Height above ground level can be selected as upper limit only in cases when the airspace is requested for operation of unmanned aerial vehicles or unmanned state aircrafts. If the upper limit is set as a height above ground level, the lower limit of the required airspace may only be the ground level, and the upper limit may only be set at a maximum of 120 meters above ground level. The upper limit shall end with 500 feet when specifying above main sea level (AMSL); in case of specifying in flight levels it shall end with 5 FL. In case of temporary designated airspaces requested for operation of unmanned aerial vehicles or unmanned state aircrafts, when specifying upper limits below 1500 feet, it can be a multiple of 100 feet as well. In controlled airspaces if the lower limit is not the ground level it shall end with 500 feet; in case of specifying in flight levels it shall end with 5 FL. Altitudes higher than 9500 feet above main sea level (AMSL) shall be specified in flight levels (FL). The altitude of the terrain affected by the airspace should also be taken into account when determining altitudes above main sea level.

Section C

List of fields

Reason for application for temporary designated airspace:	A légtérigénylés indoka:
Operating unmanned aerial vehicle: to carry out a task of a public body	Pilóta nélküli légi jármű repültetése: állami szerv feladatának végrehajtása érdekében végzett
for commercial purposes	gazdasági célú
for leisure purposes	szabadidős célú
Operating unmanned state aircraft	Pilóta nélküli állami légi jármű repültetése
Military or Police operations	Katonai vagy rendészeti műveletek végrehajtása
Demonstration, competition or aviation sports event	Bemutató, verseny vagy repülősport rendezvény megtartása
Release of projectiles, missiles or devices	Lövedékek, rakéták, eszközök légtérbe juttatása

At least one reason should be selected as a reason for application for temporary designated airspace. When choosing "Operating unmanned aerial vehicle" (Pilóta nélküli légi jármű repültetése) – excluding operations of unmanned state aircrafts – the purpose of the UAS operation must be specified by selecting the appropriate check box.

Section D

List of fields

Attachments:	Csatolt mellékletek:
Power of attorney	Képviselőre való meghatalmazás
Bank transfer certificate of payment of administrative service fee	Az igazgatási szolgáltatási díj megfizetését igazoló dokumentum
Expertise of the responsible air traffic service provider	Az illetékes légiforgalmi szolgáltató véleménye
Expertise of the affected airport operator	A CTR vagy TIZ légtérrel nem rendelkező repülőtér üzemeltetőjének véleménye
Safety assessment and proof of qualification of person making the assessment	Biztonsági felmérés és a biztonsági felmérés elkészítését végző személy alkalmasságának igazolása

The type of attachments attached to the application must be indicated by ticking the appropriate checkboxes. The number of attachments cannot be less than the number of checkboxes selected in this section. In case of temporary designated airspace affected by a Drop Zone airspace the consent should be indicated by checkbox "A CTR vagy TIZ légtérrel nem rendelkező repülőtér üzemeltetőjének véleménye" (Expertise of the affected airport operator).

We kindly ask our Customers to submit their attachments in a .pdf, .tif, .tiff, .jpg, .jpeg, or .png file extension document.

Please note that the Authority does not accept .docx file extension documents with the signature displayed as an embedded image in it.

Section E

List of fields

Statements:	Nyilatkozatok:
I declare that I am aware of the legal provisions related to the protection of privacy in the case of temporary designated airspace requested for a UAS operation, and I observe them during the use of airspace.	Nyilatkozom, hogy UAS műveletre igényelt eseti légtér esetén a magánélet védelmével kapcsolatos jogszabályi rendelkezéseket ismerem, és azokat a légtérhasználat során betartom.
I declare that the requested temporary designated airspace is in favour of an investment of special importance.	Nyilatkozom, hogy az általam igényelt eseti légtér nemzetgazdasági szempontból kiemelt beruházás érdekében igényelt eseti légtér.

By ticking the appropriate checkbox in this section, the applicant makes an explicit statement regarding the protection of privacy and the investment of special importance.

The statement regarding the protection of privacy is obligatory in the case of temporary designated airspace requested for a UAS operation, excluding operations of unmanned state aircrafts.

Simplified application
Egyszerűsített eseti légtér igénylés
HMEIR_HMALF_03

The application is to be completed in accordance with the General application form (Általános eseti légtér igénylés) HMEIR_HMALF_02, subject to the following exceptions:

- a) In Section B, the lower limit of the airspace is ground level, while the upper limit should not be more than 120 meters above ground level;
- b) In Section C, a UAS operation to carry out a task of a public body should be indicated as a reason for requesting airspace;
- c) In Section D, a power of attorney and a bank transfer certificate of payment of administrative service fee can only be attached;
- d) In Section E, ticking of statement on the protection of privacy is obligatory.

Remedying deficiencies
Hiánypótlás eseti légtér igényléshez
HMEIR_HMALF_04

The application is divided into two sections, covering contact details of the applicant (A), the receipt ID (Érkeztetési azonosító) of the previously submitted application, and the annexes attached (B).

Section A

List of fields

Details of the applicant: A kérelmező adatai:

Name [of applicant]: Név:

Address [of applicant]: Cím:

Telephone number [of applicant]: Telefonszám:

The fields provided in this section shall be completed as appropriate for the applicant. The details of the applicant shall be provided the same as the general or simplified application for which the remedy is submitted. Input fields marked with an asterisk are required.

Section B

List of fields

	Remedy:	Hiánypótlás:
I hereby remedy the following documents to my application submitted to military aviation authority, receipt ID []:		A katonai légügyi hatósághoz benyújtott [] érkeztetési azonosítóval befogadott eseti légtér igényléshez hiánypótlásként az alábbi dokumentumokat csatolom:
	Power of attorney	Képviselőre való meghatalmazás
	Bank transfer certificate of payment of administrative service fee	Az igazgatási szolgáltatási díj megfizetését igazoló dokumentum
	Expertise of the responsible air traffic service provider	Az illetékes légiforgalmi szolgáltató véleménye
	Expertise of the affected airport operator	A CTR vagy TIZ légtérrel nem rendelkező repülőtér üzembenartójának véleménye
	Safety assessment and proof of qualification of person making the assessment	Biztonsági felmérés és a biztonsági felmérés elkészítését végző személy alkalmasságának igazolása

In this section the receipt ID (Érkeztetési azonosító) of the previously submitted general or simplified application should be entered. The receipt ID can be found in the Acknowledgment of Receipt (Befogadási értesítő), a message from Honvédelmi Minisztérium – EIR (HMEIR) to the Client Gate (Ügyfélkapu), Office Gate (Hivatali Kapu) or Company Gate (Cégkapu) storage of the applicant. The receipt ID is contained in a document with a .pdf file extension that can be viewed after logging in to Client Gate (Ügyfélkapu), Office Gate (Hivatali Kapu) or Company Gate (Cégkapu) storage. Example of receipt ID (Érkeztetési azonosító): 1817/57488/2021/é.

The type of attachments attached to the remedy must be indicated by ticking the appropriate checkboxes. The number of attachments cannot be less than the number of checkboxes selected in this section. In the case of temporary designated airspace affected by a Drop Zone airspace the consent should be indicated by checkbox “A CTR vagy TIZ légtérrel nem rendelkező repülőtér üzembenartójának véleménye” (Expertise of the affected airport operator).

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Withdrawal of application
Eseti légtér igénylés visszavonása
HMEIR_HMALF_05

The application is divided into two sections, covering contact details of the applicant (A) and a statement with the receipt ID (Érkeztetési azonosító) of the previously submitted application (B).

Section A

List of fields

Details of the applicant: A kérelmező adatai:

Name [of applicant]: Név:

Address [of applicant]: Cím:

Telephone number [of applicant]: Telefonszám:

The fields provided in this section shall be completed as appropriate for the applicant. The details of the applicant shall be provided the same as the general or simplified application which is to be withdrawn. Input fields marked with an asterisk are required.

Section B

List of fields

Statement: Nyilatkozat:

I hereby withdraw my application for designation of a temporary designated airspace submitted to military aviation authority, receipt ID [].

A katonai légügyi hatósághoz benyújtott, [] érkeztetési azonosítóval befogadott eseti légtér igénylést visszavonom.

In this section the receipt ID (Érkeztetési azonosító) of the previously submitted general or simplified application should be entered. The receipt ID can be found in the Acknowledgment of Receipt (Befogadási értesítő), a message from Honvédelmi Minisztérium – EIR (HMEIR) to the Client Gate (Ügyfélkapu), Office Gate (Hivatali Kapu) or Company Gate (Cégkapu) storage of the applicant. The receipt ID is contained in a document with a .pdf file extension that can be viewed after logging in to Client Gate (Ügyfélkapu), Office Gate (Hivatali Kapu) or Company Gate (Cégkapu) storage. Example of receipt ID (Érkeztetési azonosító): 1817/57488/2021/é.